



Position: IP Administrator / Manager (Part-time / Full time)

Location: Hong Kong

Job Responsibilities:

- Work closely with design teams to develop and explore intellectual property opportunities;
- Research and analyze inventions and patent information and to identify prior arts;
- Conduct patent research of intellectual property such as novelty search, infringement research to identify patent assets before patent application;
- Liaise with external parties such as attorneys and inventors to define patent specification, and follow up and review documents;
- Assist in registration and renewal of patent both locally and internationally;
- Perform administrative duties such as maintain database for IP, filing applications and granted patents.

Job Requirements:

- B.Sc or above in Engineering / Law or equivalent;
- With at least 1-year relevant experience in the areas of IP / patent administration;
- Good command in both English and Chinese (include Mandarin);
- Highly sensitive to timelines and meeting deliverables;
- Candidate with more experience will be consider as IP Manager.

We offer competitive remuneration package and excellent career prospects to the right candidate. To apply, please send your full resume with current and expected salary by E-mail:

recruit@solomon-systech.com