

## SOLOMON SYSTECH (INTERNATIONAL) LIMITED

(the "Company") (Incorporated in the Cayman Islands with limited liability) (Stock code: 2878)

# SHAREHOLDERS COMMUNICATION POLICY

## 1. PURPOSE

1.1 The Shareholders Communication Policy (the "Policy") aims to ensure that the Company's shareholders, both individual and institutional (collectively, "Shareholders"), are provided with ready, equal and timely access to Company's information (including its financial performance, strategic goals and plans, material developments, governance and risk profile), in order to enable Shareholders to exercise their rights in an informed and equal manner, and to allow Shareholders to engage actively with the Company.

## 2. GENERAL POLICY

- 2.1 The Board of Directors (the "Board") shall maintain an on-going dialogue with Shareholders, and will regularly review the Policy to ensure its effectiveness and to reflect current practice.
- 2.2 Information shall be communicated to Shareholders mainly through the Company's financial reports (interim and annual reports), annual general meetings and other general meetings that may be convened, as well as by making available all the disclosures submitted to The Stock Exchange of Hong Kong Limited (the "SEHK") and its corporate communications and other corporate publications on the Company's website.
- 2.3 Effective and timely dissemination of information to Shareholders shall be ensured at all times.

## 3. COMMUNICATION WITH SHAREHOLDERS

## Shareholders' Enquiries

3.1 Shareholders should direct their questions about their shareholdings to the Company's Registrar.

3.2 Shareholders may at any time make a request for the Company's information to the extent such information is publicly available.

#### **Corporate Communications**

3.3 Corporate communications (including but not limited to annual reports, interim reports, notices of meetings, circulars and proxy forms) will be provided to Shareholders in plain language and in both English and Chinese versions to facilitate Shareholders' understanding. Shareholders have the right to choose the language (either English or Chinese) or means of receipt of the corporate communications (in hard copy or through electronic means).

## Corporate Website

- 3.4 The Company shall maintain an official website at www.solomon-systech.com. Information on the Company's website will be updated on a regular basis.
- 3.5 Information released by the Company to SEHK is to be posted on the Company's website immediately. Such information includes financial statements, results announcements, circulars and notices of general meetings and associated explanatory documents, etc.
- 3.6 All presentation materials provided in conjunction with the Company's annual general meeting and results announcement each year will be made available on the Company's website as soon as practicable after their release.

#### Shareholders' Meetings

- 3.7 Shareholders are encouraged to participate in general meetings or to appoint proxies to attend and vote at the meetings for and on their behalf if they are unable to attend the meetings.
- 3.8 Appropriate arrangements for the annual general meetings shall be put in place to encourage Shareholders' participation.
- 3.9 The process of the Company's general meetings will be monitored and reviewed on a regular basis, and, if necessary, changes will be made to ensure that Shareholders' needs are best served.
- 3.10 Board members, in particular, the chairmen of Board committees or their delegates, appropriate management executives and external auditors will attend annual general meetings to answer Shareholders' questions.
- 3.11 The Company will use general meetings as a tool to effectively communicate with Shareholders and provide Shareholders with a reasonable opportunity to pose questions to the Board.

## **Investment Market Communications**

3.12 Media conferences and briefing meetings with analysts are to be held as and when appropriate to update interested parties on the performance of the Company.

## 4. SHAREHOLDERS' PRIVACY

4.1 The Company recognises the importance of Shareholders' privacy and will not disclose Shareholders' information without their consent, unless required by law and regulatory authority to do so.

June 2013